

**BY-LAWS OF
THE UNITY CLUB OF GREENSBORO**

**ARTICLE I
NAME AND PURPOSE**

Section 1: The name of the organization is The Unity Club of Greensboro, North Carolina stated henceforth within this document as; “The Club”.

Section 2: The purposes of the Club are to obtain, operate and maintain a suitable meeting place at all times for the members of Alcoholics Anonymous, to sponsor social and other related functions, and to promote good fellowship in and among its membership and the associated groups of Alcoholics Anonymous. Meeting space may also be made available for meetings of Alanon Family Groups.

Section 3: As a recognized 501(c) 3 Non Profit, we are governed by applicable federal, state and local law. Robert’s Rules of Order is used to conduct official board, membership, and committee meetings. We recognize the traditions of Alcoholics Anonymous.

**ARTICLE II
MEMBERSHIP**

Section 1. Membership in the Unity Club shall consist of AA members who have been sober for 90 days, and who indicate their willingness to support the Club financially by registering in the roll of the SECRETARY / TREASURER.

Section 2. RESIGNATION – A member may resign by giving notice in writing of his/her desire to do so to the SECRETARY/TREASURER and such resignation shall be effective as of the date of receipt of such notice. A member failing to maintain sobriety is automatically placed on probation and must maintain 90 days of continuous sobriety before returning to full membership in the Club. In such instances, dues and contributions already received by the Club shall be considered forfeit by the member and will remain the property of the Club. Final disposition of such matters will be subject to a majority vote of the BOARD OF DIRECTORS (BOD).

Section 3. TERMINATION – Termination of membership for any cause whatsoever shall serve as a release and waiver from all rights to or interest in any funds or property of the Club and

expulsions or requests for resignations shall be left in the hands of the BOD. Failure to maintain current dues may be considered as a resignation, at the discretion of the BOD.

Any individual board member shall have the authority to temporarily exclude any person from Unity Club property, for cause, subject to full review by the BOD at the immediate next scheduled BOD meeting. Any suspended Club member may petition any member of the BOD for an immediate hearing within 7 days of the incident. Such a hearing will be at the discretion of the BOARD member solicited and will take place at the earliest possible time.

Section 4: **Definitions** – a club member in good standing is; anyone who is declared on the roll of the Secretary/ Treasurer, and subscription current or in full. The assets and holdings of the Unity Club of Greensboro reside with the members in good standing on an equal basis.

ARTICLE III **MEETINGS**

Section 1. The regular meetings of the members shall be held twice a year, in January and July. Date and time will be set by the BOD. The BOD regular meetings shall not be less frequent than bimonthly. The time and date for regularly scheduled BOD meetings shall be posted in the Club room. Any club member in good standing may attend any regularly scheduled meeting of the BOD, and they may address the BOD on any item, at the discretion of the President.

Section 2: It shall be the duty of the Secretary to cause notices of each meeting of the members to be mailed to every member at his last known Post Office address at least 30 days prior to the day when the meeting shall be held. Such notice shall be signed by the Secretary or another board member.

Section 3: **SPECIAL MEETINGS** – Special meetings of the membership may be requested by 15 or more of the members, via petition. Such petition must contain the specific reason for the special meeting. The petition must be submitted to the Secretary 45 days prior to the date the meeting is to be held.

The president, at the request of any director, shall call special meetings of the BOD at any time. Urgent matters requiring special and immediate attention of the BOD can be taken to the President for action. These meetings may be closed, at the discretion of the President, to the general membership.

Section 4: **QUORUM** – At any meeting of the members, either regular or special, a majority of the paid members on the Secretary/Treasurers roll shall constitute a quorum. Members must

be present to vote. A motion to waive the quorum may be adopted by a majority of the members present.

ARTICLE IV COMMITTEES

Section 1: Ad-hoc committees may be established to serve and report to the BOD, at the discretion of the BOD. These committees may be chaired by any club member in good standing, at the discretion of the BOD.

Section 2: **THE TRUSTEE COMMITTEE** shall consist of all past Presidents of the Club who are in compliance with Article II, Section 1 of these By-Laws. They will act as advisors to the BOD. This committee has the ability in times of hardship to act as an interim BOD until the next membership meeting, at which time a new BOD is elected.

Hardship is defined as times of; financial crisis, three or more BOD meetings with a lack of quorum, hostile environs occurring during board meetings, and / or proven mismanagement of operations of said entity.

ARTICLE V DIRECTORS

Section 1: **BOARD OF DIRECTORS** – The business of the Club and its property shall be managed, conducted, and controlled by a BOD for the purpose of serving the Club and its members in compliance with Article I, section 3 of these bylaws. BOD membership shall consist of not less than 5, and not more than 9 members. In addition, two (2) non-alcoholic members may be appointed to the BOD, by the BOD.

Regular elections shall also provide up to 4 Alternates to the BOD. Such directors will have all rights and privileges herein provided to full directors except the right to vote at BOD meetings.

Section 2: **NOMINATION AND ELECTION** – Nominations for directors shall be taken from and voted upon by the members present. Nominations for Alternate positions shall then be taken and voted upon by the members present in a separate procedure. Each director shall be elected for a term of 24 months, and elections should be such that approximately ½ of the

directors should be elected on alternate years. Alternates shall be elected for a term of one year.

DIRECTORS will be elected at the July membership meeting. Candidates for nomination must be present at the meeting or state in a letter to the general membership their willingness to serve as **DIRECTOR** before their name will be placed in nomination.

Section 3: QUALIFICATIONS – Each **DIRECTOR** shall be a member in good standing having been in a state of sobriety for at least 3 consecutive years and a member of the Club for 12 consecutive months immediately prior to his/her election. Each **ALTERNATE DIRECTOR** shall be a member in good standing having been in a state of sobriety for at least 1 year and a member of the Club for 12 consecutive months immediately prior to his/her election. Qualifications may only be waived if suitable candidates are not available from the general membership.

Section 4: REMOVAL OF DIRECTORS – The members may at any time for a sufficient cause remove any or all of the **DIRECTORS** from office. This will be done at a Special Meeting of the membership – notice of such shall state the purpose of the meeting. The successors of such **DIRECTORS** so removed shall forthwith be elected by the members for the unexpired portion of the term of the **DIRECTOR** or **DIRECTORS** so removed. Failure to maintain sobriety shall constitute immediate resignation and automatic removal of such Director. The **BOD** may, at any **BOD** meeting, for sufficient cause, remove from office or position on the **BOD**, any member of the **BOD**.

Section 5: REPLACEMENT OF DIRECTORS – In the event a **DIRECTOR** resigns or is removed from office, the vacancy on the **BOD** shall be filled by one of the **ALTERNATE DIRECTORS**, at the discretion of the remaining **BOD**. If no one else is available to serve, the **BOD** is charged with appointing a **DIRECTOR**.

No **DIRECTOR** shall serve more than 2 successive terms. Any **DIRECTOR** replacing another **DIRECTOR** prior to the expiration of their term will serve only the unexpired term of that **DIRECTOR**.

ARTICLE VI

OFFICERS

Section 1: OFFICERS – **OFFICERS** of the Club shall be a **PRESIDENT**, **VICE PRESIDENT**, **SECRETARY**, **TREASURER**, and such other offices as shall be chosen by the **BOD**. The **BOD**, following elections at the July membership meeting, will choose **OFFICERS**. All newly elected **OFFICERS** must come from the **BOD**. **OFFICERS** should be chosen on their ability to do the job and not on their popularity. **OFFICERS** shall serve for 1 year. Their term will begin at the first

meeting of the BOD following elections and expire at the same meeting the following year, unless re-elected. No OFFICER may hold more than one position at any given time. No OFFICER or BOARD MEMBER may receive compensation for serving on the BOD.

Section 2: POWERS AND DUTIES OF THE OFFICERS –

The PRESIDENT shall preside at all meetings of the members or, in his/her absence, The VICE PRESIDENT or any member designated by the PRESIDENT may preside. He/she shall perform such duties as shall be assigned by the BOD.

The SECRETARY shall be the custodian of the books and records of the Club and shall have powers allowing the performance of such duties as may be assigned by the BOD.

The TREASURER shall be the custodian of all the funds and property of the Club and shall perform such duties as he/she may be called upon to perform by the BOD. The TREASURER shall pay all incidental bills incurred in the operation of the Club, and shall maintain a PRUDENT RESERVE as determined by the BOD. The TREASURER shall submit at each regular BOD meeting a statement of the monies received and disbursed by him/her. The TREASURER shall submit a financial report at each regular meeting of the BOD. Such report shall be posted in the Club room for a minimum of 30 days following the meeting. At each semi-annual members meeting, the TREASURER shall submit a detailed report to the members covering the period since the last meeting.

ARTICLE VII FINANCES

Section 1: All checks shall be signed by the TREASURER or by the PRESIDENT of the Club. It is the intent that the finances of the Club operate according to Generally Accepted Accounting Principles (GAAP).

Section 2: The membership dues shall be by way of subscription and shall not be less than five dollars and no more than twenty dollars per month by each member. Dues are payable in advance. The membership dues of a member may be suspended at the discretion of the BOD for such a length of time as the BOD sees fit.

ARTICLE VIII AMENDMENTS

Section 1: AMENDMENTS – Amendments to the Constitution and By-Laws shall be by a majority of the members at any regular or special meeting. Notices of the meetings which

shall give consideration to the Amendments to the Constitution and By-Laws shall set forth the fact and set forth the effect of the proposed amendment.

Alanon Club of Greensboro – First Charter filed August 24, 1949

Articles of Amendment filed April 6, 1982: Name Changed TO: The Unity Club Of Greensboro, NC

Amendments made to The Constitution And By-Laws at membership meeting January 29, 1995

Amendments made to By-Laws at membership meeting January 30, 2005

Amendments made to By-Laws at membership meeting January 23, 2011

Amendments made to By-Laws at Membership meeting January 20, 2013

Amendment made to By-Laws at membership meeting January 17, 2016